

LIBRARY BOARD MEETING  
 Minutes of August 8, 2023  
 Approved at September 26, 2023 Mtg  
 Location: Library Program Room and Zoom



<b>Board of Trustees</b>	Attended
<i>Name, Position Title, Year Board Term Expires</i>	
Jennifer Livingston, President, 2018-2024	In-person
Sarah Leinweber, Vice President, 2017-2026	In-person-arrived 6:35pm
Jay Balachandran, Village Board Representative, 2022-2024	Absent
Sandy Saltzstein, School District Representative, 2021-2024	In-person-arrived 6:49pm
Erin Jelenchick, Member, 2020-2024	In-person
Ellie Gettinger, Member, 2019-2025	In-person
Claire Flannery, Member, 2020-2026	Online
<b>Staff</b>	
Nyama Reed, Library Director	In-person

<b>Item</b>	<b>Action Desired</b>	<b>1st</b>	<b>2nd</b>	<b>Pass</b>
<b>CALL TO ORDER 6:34pm</b>				
1. Statement of Public Notice - Yes	n/a			
2. Public Comment – limit to five minutes; the Board cannot discuss or act on any issue that is not duly noticed on the agenda.	n/a			
<b>TOPICS REQUIRING DISCUSSION &amp; APPROVAL</b>				
3. Minutes of July 25, 2023 meeting	Motion	Gettinger	Jelenchick	Unanimous
Motion to approve minutes as presented.				
4. Finance Report Through July 31, 2023	Motion	Gettinger	Leinweber	Unanimous
Motion to approve finance report as presented.				
5. 2024 Library Budget - Updated Draft	Motion	Flannery	Saltzstein	Unanimous
Board discussion around: A) variability of MCFLS Reciprocal Borrowing (RB) revenue from year to year and how best to apprise Village Board of potential impact on RB if collection expenditures drop 24% once Fund 22 is depleted.				
B) Projected increased in Room Rent revenue and Copier revenue, with instruction to increase 2024 budget for Room Rent to \$4,500 based on increased usage.				
C) Many expenditure lines are in need of increase due to increased usage and increased inflationary costs.				
D) Suggested increase in Building Maintenance expenditure so Library can afford to have carpets cleaned, which has not occurred since before the pandemic.				
E) Technology expenditures increased per Board instruction at July 2023 meeting, to remain on target with the Library's Technology Plan, reflecting impact of inflation on technology costs.				
F) Material Processing and Custodial Supplies expenditures increased to reflect increased usage and inflation impacts.				
G) Collection Materials expenditures increased to begin transition away from Fund 22 ahead of its depletion, in order to maintain service levels to the community and to strategically aim to maintain RB revenues which are dependent on collection expenditures and usage.				
Motion to approve 2024 Library Budget as presented with budget line 46712 (Library Room Rental) increased to \$4,500.				
<b>ADJOURNMENT 7:30pm</b>		Saltzstein	Gettinger	Unanimous