



ATTENDANCE:

<u>Board of Trustees</u>	<u>Attended</u>
Name, Position Title, Year Board Term Expires	
Kate Tarpey, President, 2020	Y
Sarah Leinweber, Vice President, 2020	Y
Jay Saunders, Village Board Representative, n/a	N
Doug Armstrong, School District Representative, n/a	Y
Jennifer Livingston, Member, 2021	Y
Kelley McCaskill, Member, 2021	N
Ellie Gettinger, Member, 2022	Y
<u>Staff</u>	
Nyama Reed, Library Director	Y
Allison Fantetti, Librarian	Y

ALSO ATTENDED: Steve Heser, MCFLS System Director

CALL TO ORDER: President Kate Tarpey called the Whitefish Bay Public Library Board meeting to order at 6:31 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None.
3. **DISCUSSION of MCFLS 2020 Member Agreements, Steve Heser, MCFLS System Director:** Cost sharing for ILS and Sierra, same agreement as 2014. Sets up the financial agreement for sharing of costs. Steve Heser will take the feedback to the MCFLS board to vote on September 30th. Three reasons to approve the new agreement: 1. New CountyCat app, 2. Popularity of digital buying pool, 3. Marketing staff for the full system rather than individual libraries. These changes were driven by the MCFLS strategic plan. Member agreements need to be signed and returned by the end of 2019.
4. **DISCUSSION & APPROVAL of Minutes of July 23, 2019. Note August 27, 2019 Meeting Cancelled:** *Moved: DA; Seconded: SL; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of Finance Report Through August 31, 2019:** NR summarized the finance report through the end of August. *Moved: EG; Seconded: SL; Approved: unanimously.*
6. **DISCUSSION & APPROVAL of Revised 2020 Capital Request:** NR summarized the proposed Windows 10 upgrade capital request for 2020. *Moved: JL; Seconded: DA; Approved: unanimously.*
7. **DISCUSSION & APPROVAL of Revised Study Room Policy:** NR summarized the changes in the study room policy. The changes include changing age of room use to a grade and to align food eating rules within the library. *Moved: SL; Seconded: JL; Approved: unanimously.*
8. **DISCUSSION of Information Items:**
 - a. Director and Department Reports
 - b. Library Building Maintenance Report
 - c. Library Statistics

NR summarized key aspects from the department reports from adult services staff, youth services staff, and circulation staff. NR gave an update on the Orange Boy process with fundraising. NR was elected president for Wisconsin Library Association. Teen Lock-In had the highest turn out in its five year history. Circulation purchased it's own resurfacing machine for DVDs and CDs rather than sending discs out.

ADJOURNMENT: Meeting adjourned at 7:54pm. *Motion: DA; Second: EG; Approved; Unanimously.*
 Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian