



**ATTENDANCE**

| <u>Board of Trustees</u>                               | <u>Attended</u> |
|--|-----------------|
| <b>Name, Position Title, Year Board Term Expires</b>   |                 |
| Kate Tarpey, President, 2020                           | Y               |
| Sarah Leinweber, Vice President, 2020                  | Y               |
| Jay Saunders, Village Board Representative, n/a        | N               |
| TBD, School District Representative, n/a               | n/a             |
| Jennifer Livingston, Member, 2021                      | N               |
| Kelley McCaskill, Member, 2021                         | Y               |
| Ellie Gettinger, Member, 2022                          | Y               |
| <u>Staff</u>   |                 |
| Nyama Reed, Library Director                           | Y               |
| Allison Fantetti, Teen Services & Technology Librarian | Y               |

**ALSO ATTENDED:** WFB HS government class student

**CALL TO ORDER:** President Kate Tarpey called the Whitefish Bay Public Library Board meeting to order at 6:32 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** None
3. **DISCUSSION & APPROVAL of Minutes of September 24, 2019:** *Moved: SL; Seconded: KM; Approved: unanimously.*
4. **DISCUSSION & APPROVAL of Finance Report Through September 30, 2019:** NR summarized the finance report through the end of September. *Moved: EG; Seconded: KM; Approved: unanimously.*
5. **DISCUSSION & APPROVAL of MCFLS 2020 Member Agreement:** NR summarized changes to, and impacts of, the MCFLS 2020 Member Agreement. NR recommends that the board approve it. *Moved: KM; Seconded: SL; Approved: unanimously.*
6. **DISCUSSION of Information Items:**
  - a. Director and Department Reports
  - b. Library Building Maintenance Report
  - c. Library Statistics

NR summarized key aspects from the department reports from all departments. NR stated that 2019 employee evaluation forms and process will stay the same as previous years and look to first quarter of 2020 to update it all. NR updated the board on the progress of the Orange Boy donor survey process. NR talked about the revised tech plan and capital request. Theresa worked with the shelvers over the summer to revamp the shelf reading program, as a result the entire adult wing has been shelf read. The annual building maintenance tasks are happening on schedule but the unexpected repairs are over budget. In particular the roof continues to leak despite repairs.

**ADJOURNMENT:** Meeting adjourned at 7:10. *Motion: EG; Second: SL; Approved; Unanimously.*  
 Respectfully submitted, Allison Fantetti, Teen Services & Technology Librarian