



ATTENDANCE

<u>Board of Trustees</u>	Attended
Name, Position Title, Year Board Term Expires	
Sarah Leinweber, Vice President, 2023	Yes
Will Dement, Village Board Representative, n/a	No
Nathan Christenson, School District Representative, n/a	Yes
Jennifer Livingston, Member, 2021	Yes
Kelley McCaskill, Member, 2021	Yes
Ellie Gettinger, Member, 2022	Yes
Claire Flannery, Member, 2023	Yes
<u>Staff</u>	
Nyama Reed, Library Director	Yes
Katie Kiekhaefer, Head of Youth Services	Yes
Scott Lenski, Head of Adult Services	Yes
Theresa Hoge, Head of Circulation Services	Yes
Valerie Morris, Youth Services Libraries	Yes
Betty Schroeder, Circulation Assistant	Yes

ALSO ATTENDED:

CALL TO ORDER: Vice President Sarah Leinweber called the Whitefish Bay Public Library Board meeting to order at 6:32 p.m.

1. **STATEMENT OF PUBLIC NOTICE:** Duly noticed by NR.
2. **PUBLIC COMMENT:** none
3. **DISCUSSION & APPROVAL of Minutes of May 26 25, 2020:**
Motion to accept minutes. Moved: CF; Seconded: EG; Approved: unanimously.
4. **DISCUSSION & APPROVAL of Finance Report Through May 24, 2020:**
 Discussion of current status of revenues versus expenditures due to impact of COVID-19 on operations.
Motion to approve finance report as presented. Moved: EG; Seconded: NC; Approved: unanimously.
5. **DISCUSSION & APPROVAL of Discussion and Approval of: Library Board Election of Open Officer Position – President.** *Motion to elect Jennifer Livingston as President of WFBPL Board of Trustees. Moved: KM; Seconded: EG; Approved: unanimously.*
6. **DISCUSSION & APPROVAL of Whitefish Bay Public Library’s Safe Renewal of Service.** NYR presented draft plan with emphasis on: safety of staff and patrons; the

Library basing our procedures on official guidelines from various expert sources (i.e. CDC, WI DPI, NSHD); requiring vs requesting use of masks by patrons. EG stated it is standard in the museum community to require masks of patrons and she thinks the library should also for safety of staff and patrons. Multiple board members agreed to require masks for staff and patrons when in the library building. *Motion to approve Director Reed to craft a Renewing Services Plan for WFBPL without needing further approval from BoT for revisions. Moved: EG; Seconded: KM;*

7. DISCUSSION of Information Items:

NR summarized key aspects from the department reports from all departments.

ADJOURNMENT: Meeting adjourned at 7:48pm. *Motion: NC; Second: JL; Approved: Unanimously.*

Respectfully submitted, Nyama Y. Reed, Library Director

Next meeting is July 23, 2020.