



**ATTENDANCE**

Board of Trustees	Attended
<b>Name, Position Title, Year Board Term Expires</b>	
Jennifer Livingston, President, 2021	X
Sarah Leinweber, Vice President, 2023	X
Will Demet, Village Board Representative, n/a	X
Nathan Christenson, School District Representative, n/a	X
vacant, Member, 2021	n/a
Ellie Gettinger, Member, 2022	X
Claire Flannery, Member, 2023	X
<b>Staff</b>	
Katie Kiekhaefer, Head of Youth Services	X
Scott Lenski, Head of Adult Services	X
Nyama Reed, Library Director	X

**ALSO ATTENDED:** n/a

**CALL TO ORDER:** President Livingston called the Whitefish Bay Public Library Board meeting to order at 6:32pm

- STATEMENT OF PUBLIC NOTICE:** Duly noticed by Director Reed.
- PUBLIC COMMENT:** n/a
- DISCUSSION & APPROVAL of Minutes of October 27, 2020** Motion to approve minutes as presented. *Moved: Leinweber; Seconded: Christenson; Approved: unanimously.*
- DISCUSSION & APPROVAL of 2021 Meeting Dates** Motion to approve 2021 meeting dates per usual pattern, starting at 6:30pm. *Moved: Gettinger; Seconded: Flannery; Approved: unanimously.*  
 4<sup>th</sup> Tuesdays excepted underlined: 1/26, 2/23, 3/16, 4/27, 5/25, 6/22, 7/27, 8/24, 9/28, 9/28, 10/26, 11/16, 12/14
- DISCUSSION & APPROVAL 2021 Exception Hours** Motion to approve
  - The usual 10 paid holidays as delineated in the Village of WFB Employee Handbook
  - Closing Easter Sunday
  - Opening at 3pm on 10/11 for staff development*Moved: Leinweber; Seconded: Flannery; Approved: unanimously.*
- DISCUSSION of 2021 Village Budget Update** Discussed current status of process.
- DISCUSSION & APPROVAL of 2021 Wage increase** Motion to approve 2.5% wage increase for all staff that receive satisfactory 2020 performance evaluations. *Moved: Gettinger; Seconded: Leinweber; Approved: unanimously.*
- DISCUSSION & APPROVAL of Renewing Library Services Plan: “Plot Twist: Return to Curbside and Virtual Services”** Gettinger suggested decorating windows with current services. Livingston suggested Library put info in WFB School Districts “Thursday folders.” Kiekhaefer mentioned staff are working on “book bundle” process. Leinweber thanked staff “for your extraordinary work.” Motion to approve closing the library building to public access, relying on curbside pick-up and virtual services, as of Thursday November 19 and that Library can reopen based on approval by Library Leadership Team and Library Board President. *Moved: Gettinger; Seconded: Christenson; Approved: unanimously.*
- DISCUSSION of Informational Items** Director Reed

**ADJOURNMENT:** Meeting adjourned at 7:25pm. *Motion: Leinweber; Second: Flannery; Approved: Unanimously.*

Respectfully submitted, Nyama Y. Reed, Library Director